



Time Power®

Focus Your *Energy* and *Activities* on Your Highest Priorities

Brought to you by: Competitive Edge Human Resources, Inc.

This interactive session will help you and your associates discover how to:

- Increase congruity in your life by controlling and adapting to events;
 - Improve the quality of your daily planning;
 - Eliminate or cope with activities that rob you of energy and results;
 - Increase productivity individually, department-wide and organizationally;
 - Develop the core principles that you use as a guide for goal planning and living;
 - Reduce stress by learning to identifying and eliminating inappropriate interruptions;
 - Incorporate your plan into your daily life by using a planning system more effectively.
- (Note: This could be a PDA, a Personal Computer Software, or a paper-based system.)

Who Should Attend:

- **Anyone dealing with multiple deadlines and conflicting priorities.**
- **People whose energy is crushed by reviewing their “To-Do List”.**
- **Individuals who want to positively impact their personal productivity.**

Tuesday, May 3, 2005

8:30 a.m. – 4:45 p.m.

Continental Breakfast at 8:00 a.m.

Location: Columbus, Ohio
Northeast Conference Center

Session Investment:

1 or 2 employees	\$259/person
3 or more	\$244/person
Full-Time Students	\$199/person
Preview Pricing for HR Professionals	\$199/person

Investment includes Desk-size DayTimer System with annual filler, continental breakfast, and breaks.

If you have a planning system, deduct \$40 from the fee.

RSVP no later than April 20, 2005

Space is limited. Please call to reserve your seat.

For more information or to register for this program, contact:

Cheryl Basinger at Competitive Edge HR (614) 866-9378 or

E-mail at info@CompetitiveEdgeHR.com